

**THE BOARD OF PUBLIC EDUCATION**  
**OF THE SCHOOL DISTRICT OF PITTSBURGH**  
**OFFICE SUPPLIES**  
**BUSINESS EDUCATION**

REQUISITION  
  
**NO.**  
**This is not an order**

SCHOOL OR BUILDING	SUBJECT AREA OR COURSE	GRADE LEVEL	ROOM NO.	DATE
--------------------	------------------------	-------------	----------	------

Qty.	Units	Catalog #	Item Description	Price	Qty.	Units	Catalog #	Item Description	Price
			<b>MINIMUM ORDER FOR XEROX PAPER: 10 CARTONS ANY COMBINATION</b>						
					EACH	800027	CEMENT, RUBBER, W/BRUSH, 4 OZ., ROS-00044	.74	
	CTN	800180	PAPER XEROX 8-1/2" X 11" WHITE	21.93	EACH	800030	CEMENT, RUBBER, QUART ROS-00233	3.71	
	CTN	800318	PAPER XEROX 8-1/2" X 11" CHERRY	28.69	BOX	800033	CLAMP, PAPER-LARGE, .072 GA. (12/BOX) OIC-ID1	.30	
	CTN	800320	PAPER XEROX 8-1/2" X 14" WHITE	28.08	EACH	800035	CLEANER, SPRAY, DESK 15 OZ. MMM-573	2.47	
	CTN	800322	PAPER XEROX 11" X 17" WHITE	22.10	EACH	800036	CLIPBOARD, STD. CLIP, LETTER OIC-83100	.61	
	CTN	800181	PAPER XEROX 8-1/2" X 11" 3 HOLE PUNCHED	23.60	EACH	800037	CLIP, PAPER .036, #1 SMOOTH (100/BOX) OIC-PCI	.08	
	CTN	800183	PAPER XEROX 8-1/2" X 11" BLUE	28.69	BOX	800039	CLIP, PAPER .050, JUMBO SMOOTH (100/BOX) OIC-PCG	.25	
	CTN	800186	PAPER XEROX 8-1/2" X 11" GOLDENROD	28.69	EACH	800042	CORD, 13-PLY, 400' BALL TAP-91134	2.25	
	CTN	800184	PAPER XEROX 8-1/2" X 11" GREEN	28.69	BOX	800043	DISKETTE, DS/HD, 3.5, (10/BOX) IMN-44766	2.00	
	CTN	800185	PAPER XEROX 8-1/2" X 11" PINK	28.69	EACH	800044	FILE, TRAY, F/50 3.5 DISKS FEL-90612	4.88	
	CTN	800182	PAPER XEROX 8-1/2" X 11" CANARY	28.69	EACH	800051	DATER, BAND TYPE 1-1/2 OIC-79005	1.30	
	BAG	800000	RUBBERBANDS, ASSTD. SIZE 1 LB. ALL- 28544	1.16	EACH	800052	PAD, DESK, 19X24, STIFF, BLACK AOP341	4.42	
	BOX	800001	RUBBERBANDS, SIZE 117B 1 LB. ALL-28175	1.23	PKG.	800053	BLOTTER, DESK, 24X19, GREEN (6/PKG.) AOPSBL43	17.40	
	EACH	800003	BINDER, RING 11 X 8.5, 1" BLACK AVE-K31110BK	.81	BOX	800054	ENVELOPE, 6.5X9.5, KRAFT CLASP 28# (100/BOX) WEV -CO963	4.15	
	EACH	800006	BINDER, RING 11 X 8.5, 1.5" BLACK AVE-K31115BK	1.39	BOX	800057	ENVELOPE, 7.5 X 10.5 KRAFT CLASP 28# (100/BOX) WEV -CO975	4.71	
	EACH	800009	BINDER, RING 11 X 8.5, 2" BLACK AVE-K31120BK	1.64	BOX	800060	ENVELOPE, 9 X 12, KRAFT CLASP 28# (100/BOX) WEV -CO990	4.37	
	SET	800010	INDEX, BINDER, 11 X 8.5 FIVE CLEAR/SET AVE-11466	.19	BOX	800061	ENVELOPE, 9.5 X 12.5, KRAFT CLASP 28# (100/BOX) WEV -CO993	5.42	
	SET	800011	INDEX, BINDER, 11 X 8.5 FIVE COLOR/SET AVE-11465	.19	BOX	800062	ENVELOPE, INTER-DEPT., 10 X 13 28# (100/BOX) WEV -CO880	10.61	
	BOX	800013	PROTECTOR, SHEET, LETTER, CLEAR (100/BOX) CLI-62017	4.42	BOX	800063	ENVELOPE, 11.5 X 14.5 KRAFT CLASP 28# (100/BOX) WEV -CO905	7.78	
	PACK	800015	CARD, INDEX, RULED, 3 X 5 WHITE ESS-31	.35	BOX	800064	ENVELOPE, #6-3/4, WHITE (500/BOX) WEV -CO105	6.45	
	PACK	800018	CARD, INDEX, RULED, 4 X 6 WHITE ESS-41	.67	BOX	800065	ENVELOPE, #10, WHITE, 24# (500/BOX) WEV -CO125	5.64	
	PACK	800021	CARD, INDEX, RULED, 5 X 8 WHITE ESS-51	1.01	EACH	800069	FILE, CARD, 3X5X3, BLACK, PLASTIC ESS-01351	.93	
	TUBE	800024	GLUE, DUCO CEMENT, 1 OZ DVC-6245P	1.38	EACH	800072	FILE, CARD, 4X6X4, BLACK, PLASTIC ESS-01461	1.54	
					EACH	800075	FILE, CARD, 5X8X4, BLACK, GLW-855BLA	5.81	

ACCOUNT NO

VENDOR No      OPR UNIT      RESP      FUND      FUNC      OBJ      EXP      INST      SUBJ

**NOTE: SIGNATURES MUST BE IN INK**

PRINCIPAL OR DEPT HEAD

DATE APPROVED

REQUESTED BY

DATE APPROVED

SCHOOL OR BUILDING	SUBJECT AREA OR COURSE	GRADE LEVEL	ROOM No.	DATE
--------------------	------------------------	-------------	----------	------

Qty.	Units	Catalog #	Item Description	Price	Qty.	Units	Catalog #	Item Description	Price
	EACH	800076	FILE, EVERYDAY, A-Z, 20 LVS, GLW-B3EDF	4.48		DOZ.	800139	MARKER, 3000, PURPLE PERMANENT, FAB-64296	1.66
	BOX	800077	FILM, TRANSPARENCY, INFRARED, 4M CLR (100/BOX) MMM-IR1140	19.02		DOZ	800141	MARKER, JUMBO, PURPLE PERMANENT, FAB-64176	2.86
	EACH	800078	FLUID, CORRECT, WHITE, 6 OZ, PAP-28411	.38		DOZ	800142	MARKER, 3000, RED PERMANENT, FAB-64292	1.66
	EACH	800081	FLUID, CORRECT, BLUE, 6 OZ BIC-WOFQD12BE	.75		DOZ	800144	MARKER, JUMBO, RED PERMANENT, FAB-03632	3.85
	EACH	800084	FLUID, CORRECT, CANARY, 6 OZ, BIC-WOFQD12YW	.75		DOZ	800145	MARKER, 3000, YELLOW PERMANENT, FAB-64295	1.66
	EACH	800087	FLUID, CORRECT, LEDGER GREEN, 6 OZ, BIC-WOFQD12LGN	.75		DOZ	800147	MARKER, JUMBO, YELLOW PERMANENT, FAB-64175	2.86
	EACH	800090	FLUID, CORRECT, PINK, 6 OZ, BIC-WOFQD12PK	.75		SET	800150	MARKER, VISAVIS, FINE, (4/SET) SAN-16074	2.41
	EACH	800093	FLUID, CORRECT, GREEN, 6 OZ, BIC-WOFQD12GN	.75		SET	800153	MARKER, VISAVIS, FINE, (8/SET) SAN-16078	4.62
	EACH	800094	FLUID, CORRECT, FOR COPY, 6 OZ, PAP-71001	.85		DOZ	800159	BOOK, STENO, GREGG, 80 SHT. GREEN TOP-8021	7.20
	EACH	800095	FLUID, CORRECT, PEN & INK, 6 OZ, PAP-74701	.85		DOZ	800162	PAD, LEGAL, RULE, PERF, CANARY, VPO-00053	5.20
	BOX	800099	POCKET, FILE, LETTER 3.5", (25/BOX) SMD-73088	28.21		EACH	800165	PAD, STAMP, FOAM, BLACK 4.25, CSP-02001	.72
	BOX	800102	FOLDER, MANILLA, LETTER 2/5 CUT, (100/BOX) SMD-10385	5.37		EACH	800168	PAD, STAMP, FOAM, RED 4.25, AVE-21381	.69
	EACH	800103	GLUE, STICK, DISPENSER, 28 OZ, AVE-00166	.32		DOZ	800171	PAD, PHONE MESSAGE, 4.5X5.5, PINK TOP-3002P	1.31
	EACH	800104	GLUE, ELMERS, WHITE, 8 OZ, EPI-E379	1.33		ROLL	800172	ROLL, ADDING MACHINE, 2.25" X 12", PMF-8676	.25
	SET	800105	GUIDE, 25 AZ, GN PSBD/SLF, GLW-32P55 - 3" X 5"	1.60		BOX	800173	PAPER BOND, 25% COTTON, 8.5X11, 20#(500/BOX) MEA -39700	8.50
	SET	800108	GUIDE, 25 AZ, GN PSBD/SLF, GLW-42P56 - 4" X 6"	2.05		BOX	800174	CARBON, TYPE, BLACK (100/BOX) KOR-22551	12.10
	SET	800111	GUIDE, 25 AZ, GN PSBD/SLF, GLW-52P58 - 5" X 8"	3.07		CTN	800178	PAPER, COMPUTER, CONT., 9.5X11, 1 PT, 20# WLL-951047	17.38
	SET	800114	GUIDE, PLAIN TAB, A-Z, LETTER, (25/SET) SMD-50376	8.81		CTN	800179	PAPER, COMPUTER, 14-7/8X11, 1 PT, WHITE, WLL-141007	23.34
	EACH	800120	INK, STAMP PAD, ROLL ON, BLACK, 2 OZ, AVE-21448	1.04		ROLL	800188	PAPER, KRAFT, 30", UFS-1300046	24.29
	EACH	800123	INK, STAMP PAD, ROLL ON, RED, 2 OZ., AVE-21447	1.04		PACK	800189	SHEET, MEMO, REFILL, 3X5 (500/PACK) TOP-7860	1.79
	BOX	800124	LABEL, COPY, 1X2.75, (3300/BOX) AVE-30400	6.35		ROLL	800190	PAPER, KRAFT WRAP, 24", UFS-1300022	19.57
	PACK	800125	LABEL, 4X2, WHITE (120/PACK) AVE-30411	.75		DOZ	800191	PEN, ROUND STIC, FINE, BLACK, BIC-GSF11BK	.93
	BOX	800127	LABEL, TAB, 3.5X15/16 (15M/BOX) AVE-30723	23.46		DOZ	800192	PEN, ROUND STIC, FINE, BLUE, BIC-GSF11BE	.93
	DOZ	800122	MARKER, 3000, BLACK PERMANENT, FAB-64291	1.66		DOZ	800195	PEN, BALLPOINT, BIRO, FINE GREEN BIC-GSF11GN	.94
	DOZ	800126	MARKER, JUMBO, BLACK PERMANENT, FAB-03633	3.79		DOZ	800198	PEN, ROUND STIC, FINE, RED, BIC-GSF11RD	.94
	DOZ	800128	MARKER, 3000, BLUE PERMANENT, FAB-64293	1.66		DOZ	800201	MARKER, SUPERITER, FINE BLACK, SAN-38011	1.61
	DOZ	800129	MARKER, JUMBO, BLUE PERMANENT, FAB-03630	3.85		DOZ	800204	MARKER, SUPERITER, FINE, RED, SAN-38012	1.63
	DOZ	800130	MARKER, 3000, BROWN PERMANENT, FAB-64298	1.66		SET	800207	MARKER, SUPERITER, (4/SET) FAB-61019	.84
	DOZ	800132	MARKER, JUMBO, BROWN PERMANENT, FAB-64178	2.86		SET	800208	HIGHLIGHTER, BRITELINER, (6/SET) BIC-BLP61 ASST	1.90
	DOZ	800133	MARKER, 3000, GREEN PERMANENT, FAB-64294	1.66		DOZ	800210	MARKER, BOLDLINER, MED, BLACK, FAB-61011	1.36
	DOZ	800135	MARKER, JUMBO, GREEN PERMANENT, FAB-03631	3.85		DOZ	800213	MARKER, BOLDLINER, MED, BLUE, SAN-38013	1.63
	DOZ	800136	MARKER, 3000, ORANGE PERMANENT, FAB-64297	1.66		DOZ	800216	MARKER, BOLDLINER, FINE, GREEN, FAB-61014	1.38
	DOZ	800138	MARKER, JUMBO, ORANGE PERMANENT, FAB-64177	2.86		DOZ	800219	MARKER, BOLDLINER, MED, RED, FAB-61012	1.38

**BUSINESS EDUCATION**

SCHOOL OR BUILDING	SUBJECT AREA OR COURSE	GRADE LEVEL	ROOM No.	DATE
--------------------	------------------------	-------------	----------	------

Qty.	Units	Catalog #	Item Description	Price	Qty.	Units	Catalog #	Item Description	Price
	DOZ	800220	MARKER, SUPERITER, FINE YELLOW, FAB-61015	1.38		ROLL	800270	TAPE, MAGIC, 1/2 X 2592, MMM-6200122592	1.01
	DOZ	800221	PENCIL, #2, UNIVERSAL, ERASER, UNV-55400	.41		ROLL	800271	TAPE, MAGIC, 3/4 X 1296, MMM-6200341296	.65
	DOZ	800223	PENCIL, COL-ERASE, BLUE, SAN-20044	2.49		ROLL	800273	TAPE, MASKING, 1X60 YARD, MMM-26001	.78
	DOZ	800224	PENCIL, AMERICAN, ERASE RED, FAB-24048	1.58		CASE	800297	TAPE, MASKING, ECONOMY, 1" MMM-26001CS	27.73
	BOX	800226	PORTFOLIO, LETTER, 2PCKT, ASSORTED (25/BOX) ESS-57513	4.48		ROLL	800274	TAPE, BOX SEAL, 2X55 YARD, TN, MMM-37102TN	.56
	DOZ	800228	NOTE, POST-IT, 1.5X2, YW, RECY, MMM-6539RP	1.39		EACH	800275	DISPENSER, PACKING TAPE, 2", MMM-HB903	5.09
	PAD	800231	NOTE, POST-IT, 3X3, YW, RECY, MMM-6549RP	.27		BOX	800285	THUMB TACK, STEEL, 3/8" (100/BOX) OIC-TT201C	.18
	PAD	800234	NOTE, POST-IT, 3X5, YW, RECY, MMM-6559RP	.35		BOX	800288	WALLET, EXP, 11.75X9.5, RRGU, W/FLAP & TIE, GLW-B1053E	10.88
	PAD	800237	NOTE, POST-IT, 4X6, YW, MMM-659YW	1.25		BOX	800289	WALLET, FLAT, 15X10 (50/BOX) SMD-77716	17.97
	PAD	800238	NOTE, POST-IT RULED, 4X6, YW, MMM-6609	.59		EACH	800291	TRAY, DESK, WIRE, LETTER, 3"D FEL-60012	2.22
	EACH	800300	FLAG, TAPE, POST-IT, RED, (50/DISPENSER) MMM-6801	1.20		EACH	800293	CALENDAR, BOOK STYLE, 3.5X6, AAG-E71750, YEAR 2004	.99
	EACH	800302	FLAG, TAPE, POST-IT, BLUE (50/DISPENSER) MMM-6802	1.20		EACH	800294	CALENDAR, BASE, F/E717 & S170 PLASTIC, BLACK, AAG-R1700	1.70
	EACH	800304	FLAG, TAPE, POST-IT, ORANGE, MMM-6804	1.20		EACH	800350	EXPANDING SCHOOL WALLETS, 10X15 LEGAL, 2" EXPANSION, SMD-77145	1.01
	PACK	800243	REINFORCEMENT, 9/16, (200/PK) AVE-30553	.26		BOX	800352	FILE GUIDES, BLANK SELF TAB, 8-1/2"X11" LETTER, 1/3 CUT (100/BOX) SMD-50134	12.77
	EACH	800244	RIBBON, NYLON BLACK, #449A, NEC-50066	8.29					
	EACH	800312	RIBBON, NYLON BLACK - FUJITSU, FJF90010269	13.96					
	EACH	800246	SHEARS, OFFICE, 9" STEEL, ACM-19019	3.57					
	EACH	800249	SHARPENER, MANUAL DESK, HUN-1031	8.60					
	EACH	800250	SHARPENER, ELECTRIC, PENCIL, GRAY, HUN-1817	11.97					
	EACH	800252	REMOVER, STAPLE, BLACK, OIC-SRR	.20					
	EACH	800255	STAPLER, DESK, FULL STRIP, BLACK, SWI-54501	2.33					
	BOX	800258	STAPLE, FULL STRIP, 5M/BOX, SWI-35108	.42					
	EACH	800261	DISPENSER, TAPE, 1" AND 3" CORE, OIC-TP80	3.57					
	ROLL	800264	TAPE, CELLO, TRANS., 1/2X2592, MMM-16937	1.09					
	ROLL	800267	TAPE, CELLO, TRANS., 1X2592, MMM-16934	2.08					